# GULF COUNTY SCHOOL BOARD

## Tuesday, April 8, 2025

The Gulf County School Board met in regular session Tuesday, April 8, 2025, at 9:30 (Agenda-Review Workshop) and 10:00 (School Board Meeting) at their Administrative Office in Port St. Joe. Superintendent Norton, Attorney Costin, and the following School Board Members were present: Chairman Brooke Wooten, Vice Chairman Ruby Knox, Equillar Gainer, and Matt Terry. (Governor DeSantis has not yet appointed someone to fill the District 1 seat vacated by Mr. McGlon.)

**AGENDA WORKSHOP:** The board reviewed the April 8 Agenda Packet.

**BOARD MEETING:**

I. **CALL TO ORDER:** Chairman Wooten called the meeting to order at 10:00.

II. **ADOPTION OF AGENDA:** On motion by Mrs. Knox and seconded by Mrs. Gainer the board unanimously approved the amended agenda to include the addition of pages 7.02, 7.03, 7.05, 11.02, and 16-16.13, and the replacement of pages 7.03, 9, and 10.01, and the removal of pages 14-14.03.

III. **HEAR FROM THE PUBLIC:** None.

IV. **CONSENT MATTERS:** On motion by Mrs. Knox and seconded by Mrs. Gainer the board voted unanimously to take the following action:
-Approved the March 4 Minutes, and **(SM: 24/25 – 090)**
-Approved Budget Matters & Payment of Bills, including 2025-2026 FSBA Annual Dues, and **(SM: 24/25 –091)**
PERSONNEL **(SM: 24/25 –092)**
-Approved Kathy Smallridge's retirement letter effective the end of SY 2024-2025, and
-Approved Pamela Stiles' retirement letter effective the end of SY 2024-2025, and
-Approved Donna Baxter's resignation effective April 4, 2025, and
-Approved Vicky Nowell's retirement effective the end of SY 2024-2025, and
-Approved Anne Parker's letter of intent to enter DROP May 1, 2026, with an anticipated retirement date of April 30, 2034, and selection of option 2 for terminal pay for all accrued leave, and
-Approved Angel Parker's request to extend DROP through SY 2025-2026, and
-Approved Karen Shiver for the Career Technology Education (CTE) Director position effective July 1, 2025, and
-Approved Ronald Hensley for the Wewahitchka High School Principal position effective May 1, 2025, and
-Approved Gordon Pongratz for the Wewahitchka High School Assistant Principal position effective May 20, 2025, and
-Approved Asa Frank Hendrix for the PSJ Maintenance Foreman position effective April 9, 2025, and
-Approved Cameron Butts for the Wewahitchka Elementary ESE Teacher position effective April 9, 2025, for the remainder of SY 2024-2025, and
-Approved Head Coach Tracy Malcolm for the special supplement for the WHS Boys' Wrestling Team going to state, and
-Approved Courtney Swayze as a Certified Out-of-Field Teacher for 2nd Semester for SY 2024-2025, and
-Approved Anna McFarland (PSJE) and Christine Shepard (WES) for the mandatory 3rd grade Summer Reading Camp teaching positions, and
-Approved Michelle Rivers (PSJE) and Jamie Splain (WES) for the mandatory 3rd grade Summer Reading Camp Bus Driver positions, and
-Approved the following Substitute Teacher Applicants: Caitlan McCullough and Deanne Welch and
-Approved position and job description for Administrator of Special Projects, and
-Approved Urgent Hire Teachers for Non-Renewal for SY 2025-2026, and
-Approved Annual Contract Non-Instructional Employees for Non-Renewal for SY 2025-2026, and
-Approved Annual Contract Instructional Employees for Non-Renewal for SY 2025-2026, excluding Krystal Terry and Kristin Wooten who will be addressed under separate motion.

-On separate motion by Mrs. Knox and seconded by Mrs. Gainer, the board voted 3-0 to approve Annual Contract Instructional Employee Krystal Terry for Non-Renewal for SY 2025-2026. Board Member Terry abstained from voting on this single item pertaining to his wife. **(SM: 24/25 –092A)**
-On separate motion by Mrs. Knox and seconded by Mrs. Gainer, the board voted 3-0 to approve Annual Contract Instructional Employee Kristin Wooten for Non-Renewal for SY 2025-2026. Chairman Wooten abstained from voting on this single item pertaining to his wife. **(SM: 24/25 –092B)**

V. **PROGRAM MATTERS:** On motion by Mr. Terry and seconded by Mr. Knox the board unanimously approved the PAEC Skyward Contract. **(SM: 24/25 –093)**

VI. **BID MATTERS:** On motion by Mrs. Knox and seconded by Mr. Terry the board voted unanimously to take the following action:
A. Awarded the Food Service Management Company contract to Sodexo, based on score. Chartwells and SFE also submitted proposals in response to the *Request for Proposals (RFP)*. **(SM: 24/25 –094)**
**(SM: 24/25 –095)**
B. Awarded the PSJHS Baseball Field Project to F & F Construction (low bidder) contingent upon terms of the contract and pre-qualification matters.

VII. **EXECUTIVE SESSION:**
School Safety Specialist Jay Bidwell updated the board on school readiness and preparedness relating to school safety & security.

VIII. **SUPERINTENDENT'S REPORT:**

IX. **BOARD MEMBER COMMENTS:**

X **ADJOURNMENT:** Chairman Wooten adjourned the meeting at 11:05.

Jim Norton, Superintendent

Brooke Wooten, Chairman